

SHREWLEY PARISH COUNCIL

Minutes of the Meeting of Shrewley Parish Council held at Shrewley Village Hall on Monday 5th September 2022 at 7.pm

Present at the Meeting:

Cllr R Wesbury
Cllr M Wood
Cllr H Darwen
Cllr J Cleary (arrived 19:32hrs)
Cllr D Lawrie
Cllr R Hinton
Cllr E Forty
WDC G Illingworth (arrived 19:22hrs)

Chairman
Vice Chairman

Clerk Eleanor Choudry
Members of the Public: 0

21/22. APOLOGIES – WCC Cllr J Matecki, WDC Cllr R Hales, WDC Cllr Cooke, Cllr S Underwood.

22/22. DECLARATION OF INTERESTS – None.

23/22. MINUTES OF PREVIOUS MEETING – Parish Council Meeting – Monday 9th May 2022 approved and signed as a true record.

24/22. MATTERS ARISING FROM THE MINUTES – None

25/22. PUBLIC OPEN FORUM – No comments.

26/22. PLANNING –

W/21/1933 Willowbrook, Station Road, Shrewley, Warwick, CV35 8XJ REFUSED 22/7/22
W/22/0535 Mill Rise, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN NO OBJECTION 10/8/22 WITHDRAWN 9/6/22
W/22/0169 20 Station Road, Shrewley, Warwick, CV35 7LG PC has NO OBJECTION 20/4/22
W/22/0820 Forge Farm, Pinley Lane, Pinley, Claverdon, CV35 8ND GRANTED 20/7/22
W/22/0889 The Wrens Nest, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN LAWFUL DEVELOPMENT 19/8/22
W/22/1100 Ranibagh, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN GRANTED 26/8/22
W/22/1020 Pinley Farm, Pinley Road, Hatton, Warwick, CV35 8XQ REFUSED 23/8/22
W/22/1015 Ewe Green, Hockley Road, Hatton, Warwick, CV35 7HQ NO OBJECTION as long as it is within 30% allowance
W/22/1147 Mill Rise, Mill Lane, Little Shrewley, Shrewley, Warwick CV35 7HN NO OBJECTION
APPEALS
APP/T3725/W/22/3290090 Unit 7, The Mill, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN DISMISSED 25/7/22

27/22. WCC REPORT – No report received.

Signed.....(Chair)

Date.....

28/22. WDC REPORT – August is usually a quiet month but WDC had two significant events this year, The Commonwealth Games were two events in the District. The Lawn Bowls on the WDC greens in Leamington Spa ran throughout the period with the high standard of the greens bring appreciated. The road cycling, centred on Warwick attracted tremendous support from a very wide area. Many roads had been closed for the day, but the plans did not anticipate the quite separate need to close the A46 because of a burst water main. Launching the totally revised rubbish and recycling contract was a quite different task. After a full three-week cycle it seems to have settled down reasonably well but unfortunately there were delays in delivering all the new bins in some parts. Arrangements for collection were initially variable, particularly in the more isolated rural locations, but I hope these have now all been resolved.

29/22. OTHER PARISH BUSINESS

29.1. Annual Assembly action items

Traffic calming in Shrewley Common – Speed gates

WDC Cllr Illingworth advised that the speed gates order for Shrewley Common was underway.

29.2. Housing Needs Survey

The proposed new developments at Claverdon Community Land Trust were advertised and it is understood that interested Shrewley Parish residents have applied.

29.3. 20's Plenty

Cllr Darwen advised that no significant progress had been made in establishing approximate costs of implementing the 20mph speed limit. Dependent on costs this could lead to issuing a survey to gauge resident's support.

29.4. Vehicle activated sign on B4429 at Barn Close Nurseries

Thanks were given to WCC Cllr Jan Matecki for progressing the VAS replacement. Cllr Cleary to investigate the possibility of a larger bin at in the layby by Barn Close Nurseries as it is always overflowing.

29.5. New west Warwick minibus DRT service

The Clerk to invite WCC Transport Lead Officer Stuart Kocan-Payne.to the parish council meeting to discuss the service in more detail. The Clerk to request publicity materials.

29.6. Community Emergency Plan

Cllr Lawrie advised that the Village Hall Committee are happy for the Hall to be used as a refuge in an emergency. He is awaiting a response from CSW Resilience Team about registering a phone number contact etc..

29.7. Tree Charter

A further update may be available at the November meeting.

29.8 Climate Action Plan

Cllr Wood gave a presentation to Lapworth Parish Council that stimulated some discussion. Two areas focused on where the recycling goes and also how to reduce food waste. Ideas included cookery classes to teach how to cook from scratch without ready meals and also how to reuse food so that the food waste caddy would not be required. Cllr Wood is awaiting a response from WDC Cllr Hales regarding support. Alan Reid from WDC is to give a climate action talk at Wren Hall on 12/10 at 7.30pm. All parish councillors are invited.

29.9. Civility and Respect Pledge – To be added to the November agenda.

29.10. Shrewley Common village green maintenance – The WI jubilee oak tree has accidently been cut down on the crossroads. The Clerk has asked Barn Close Nurseries to quote for a replacement. It was agreed that the area is looking tired and Cllrs are to meet onsite to discuss how the area could be improved. The Clerk to arrange convenient date for an onsite meeting. All Cllrs to have a look and feedback comments.

Signed.....(Chair)

Date.....

30/22. ONGOING ACTION ITEMS

30.1. Friends of Hatton Station (FOHS) – The Clerk had received the bank details for the FOHS bank account and is to transfer the outstanding balance of £123.83. This amount had been ringfenced in the parish council accounts.

30.2. Shrewley website update / Statutory publication of documents on website – There has been 314 users over the last two months. With 928 visits to the website. 319 visits were made to the Shrewley Village Show page and 70 to the Parish Council page.

31/22. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –

31.1. New WCC Fault Reporting System – The system that was to replace ‘Fix my street’ has still not been signed off for implementation. Therefore, there is not currently any reports produced that show that a fault has been reported, the progress of the repair and if the job has been completed. Cllr Cleary is to ask WCC Graham Stanley for details of the new member of staff and invite them to the next parish council meeting. At the November meeting Cllr Wood will hold a presentation to demonstrate Parish Online.

31.2. Footpath fault report – No faults.

31.3. Highway fault report – The Clerk chased up details of the rewilding verge management policy. It is hoped that the draft policy, which is going through the governance process, will be implemented shortly and may affect Shrewley Common crossroads.

A resident complained about overgrowth along Stoney Lane. Cllr Wesbury kindly trimmed the mentioned area.

31.4. Towpath maintenance east end Shrewley Tunnel

In January Cllr Darwen will chase the plan to fix the drainage issue.

32/22. CORRESPONDENCE – None.

33/22. VILLAGE HALL UPDATE - After its first year, the Play Area’s safety certificate was renewed, requiring only minor improvements, and the hall’s fence on the north-eastern boundary was repaired. An additional public bench has been installed in the kiosk area in memory of Michael and Marie Cope who lived at 66 Shrewley Common, which was provided by their daughter. Discussion is taking place with CSW Resilience Team with a view to preparing the Hall and its organisation for registration as a place of refuge in the case of a major emergency. Training sessions on the use of the Hall’s defibrillator are being prepared, and the sessions will be arranged during the coming few weeks. The training is to be offered to any members of the Parish Council as well as Village Hall members. The Social Club is back in business, and attendance at Club nights has been increasing since the effects of the Pandemic have reduced. The next members’ movie nights will be on 23rd September and 4th November. After a gap of two years, the Village Show will be back on 4th September; this will be the 57th show. An event will be advertised soon to the general public for an exciting music show featuring the group “Restless Dog” on 8th December; admission will include refreshments, and the bar will be open.

34/22. MEETINGS ATTENDED BY CLLRS – None.

35/22. FINANCE

35.1. Adoption of Disciplinary and Grievance Procedure – To be added to the November agenda.

35.2. Internal audit 22/23 – Beverley Baker mentioned to the Clerk that she could continue to carry out the internal audit if required but would also be happy if we had a replacement auditor. Cllr Cleary to contact local accountant.

35.3. To note annual rent of £52 received for Shaws Lane.

35.4. Certificate of Exemption emailed to PKF Littlejohn on 20/5/22.

35.5. VAT Reclaim for 21/22 submitted and received.

Signed.....(Chair)

Date.....

35.6. To note payments agreed via Cllr emails due to the cancellation of the July meeting.

Cheque/ BACS	Payee	Amount £
BACS	Clerk June Salary(Net),Postage £0, Printing Ink £0	259.05
BACS	HMRC June Income tax	64.70
BACS	Clerk July Salary, Mileage £0, Postage £0	259.05
BACS	HMRC July Income Tax	64.70
BACS	WALC Understanding Council Meetings Cllr Underwood	30.00
BACS	Website domain EasySpace reimbursement R Wesbury	143.89
	Total	821.39

35.7 Ferncumbe News Grant Application – The Clerk had issued the SPC Grant Application Form and is awaiting a response.

35.8 Replacement oak tree at Shrewley crossroads quote – The Clerk is awaiting a quote.

35.9 FOHS transfer of funds – to note payment as per agenda item 30.1.

35.10 Permission to pay items listed below proposed by Cllr Forty, seconded by Cllr Cleary and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk August Salary(Net),Postage £0, Printing Ink £0	259.05
BACS	HMRC August Income tax	64.70
BACS	Clerk September Salary, Mileage £0, Postage £0	259.05
BACS	HMRC September Income Tax	64.70
BACS	Kaspersky Internet Security reimburse Clerk	39.99
BACS	FOHS ringfenced funds transfer	123.83
	Total	811.32

36/22. DATE OF NEXT MEETING – Monday 7th November 2022.

37/22. CLOSURE OF MEETING – The meeting closed at 9.32pm.

Bank Reconciliation as at 31st July 2022

		£
Cash Book Balance b/f		11,194.20
Receipts		
First half precept 29.4.22	2,952.00	
Shaw Lane Rent 20.5.22	52.00	
HMRC VAT Reclaim 14.7.22	93.00	3097.00
Second Half Precept		
Total Income		14,291.20
May payments	2,634.71	
July payments	821.39	
Sept payments	811.32	
Nov Payments		
Jan Payments		

Signed.....(Chair)

Date.....

March Payments		
Total Payments		4,267.42
CASH BOOK BALANCE		10,023.78
Balance as at 31 st July 2022		4,523.78
Reserve Account as at 31 st July 2022		5,500.00
BANK BALANCE		10,023.78

Signed.....(Chair)

Date.....